

FIRST PRESBYTERIAN CHURCH

4 Clinton Street
Delhi, NY 13753
(607) 746-2155

CHURCH POLICY & GUIDELINES FOR FUNERALS AND MEMORIAL SERVICES

PASTOR

In the absence of the pastor of the First Presbyterian Church of Delhi, another pastor may officiate pending approval of Session.

If you wish to have another pastor assist in the funeral service, this must be discussed with the pastor of the First Presbyterian Church of Delhi and approval given by the Church Session.

ORGANIST

It is expected that the church organist or an approved replacement will play for all church funerals. If a family desires to invite a particular friend to play the organ, this may be done with the approval of the church organist and the pastor. Music should be appropriate for a service of Christian Worship. Final approval will be given by the organist and the pastor.

DECORATIONS

Decorations are acceptable if in keeping with the dignity of the ceremony. Flowers must be in clean, rust-free, leak-proof containers. Artificial flowers are permitted. The florist of your choice should have the decorations in place at least 30 minutes before the service is scheduled to begin. The family is responsible for the removal of all flowers and decorations after the funeral service is completed. If it is the wish of the family, the flowers may be left for the Sunday Worship Service. Please let the church office know if you will be leaving flowers.

BUILDING USE

Smoking, alcoholic beverages and other abusive drugs are not permitted in the church building or on the church grounds. It is the responsibility of the family to inform attendees of all aspects of this funeral policy.

If the use of the church building is desired for a luncheon, please contact the Building Use Committee or the church office for a Building Use Request Form. Building use is scheduled on a first-come, first, served basis.

Revised Oct 3, 2022

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DONATIONS AND FEES FOR FUNERALS AND MEMORIAL SERVICES

CURRENT MEMBERS OF THE CHURCH:

Sanctuary	No Charge
Pastor	\$150.00
Organist	\$150.00
Custodian (for church)	\$25.00
Dining Room	No Charge
Custodian (for use of dining hall)	\$25.00

NON-MEMBERS OF THE CHURCH:

First Presbyterian Church is committed to the care of the greater community and will provide a service to the Witness of the Resurrection, either a funeral or memorial service, for people who are not members of this congregation.

Arrangements through a funeral home are preferred, as pastor and organist fees are covered in their costs. A donation for building use is suggested.

*First Presbyterian Church cannot provide direct services related to caring for, or transporting, the body of the deceased. The church can connect the family to funeral homes in the area if needed.

If the family would like a memorial service to be held and a funeral home is not involved in the preparation, First Presbyterian Church has the following fees and donation suggestions:

** Deposit (Refundable following inspection) \$500.00

Sanctuary	(Fee)	\$300.00
Pastor	(Fee)	\$200.00
Organist	(Fee)	\$200.00
Custodian (for church)	(Fee)	\$50.00
Dining Room	(Donation)	\$325.00
Custodian (dining room)	(Fee)	\$50.00

*** The church Organist will play at all funerals or must approve of a substitute. The Church Organist is _____ phone _____.

For non-members the deposit must be submitted as soon as a date has been selected in order to reserve the church. Refund of the deposit will depend upon particular circumstances and is at the discretion of the Session.

Fees for pastor, organist, and custodian should be placed in a sealed envelope bearing the name of the person for whom it is intended and given to the church office or pastor, who will then distribute them.

The \$500.00 deposit will be cashed by the church. The deposit will be returned, if all is in order following the service. Inspection of the church following the ceremony will be conducted by a church Trustee or Building Use committee member. Extended pastor, custodial or organist time due to non-compliance with church policies will result in deductions from the deposit.

Smoking, alcoholic beverages and/or illegal drugs are not permitted in the church building or on church property

No alcoholic beverages or other drugs will be used by any of the family immediately before or during the funeral.

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